



Royal College of Science Union

**Minutes of the nth meeting of the Operations Board**

Held at 12:04 on 18th Oct 2018 at the RCSU Office (Sherfield 214D)

**PRESENT:**

- Katheryn Plummer - Broadsheet Editor(KP)
- Michael McGill – RCSU President (MM)
- Sheng Chia - Publicity Officer(SC)
- Yizhou Yu - RCSU Vice President(YY)
- Sulaimaan Mughal– RCSU Honorary Junior Treasurer (SM)
- Roxanne Zhang-Sponsorship Officer(RZ)
- Ivan Tang - Web Communication Officer(IT)

**Clerk:** Kaifeng Wei - RCSU Honorary Secretary(KW)

*Meeting opened at 12:04.*

**A. Introduction of role and current status**

- RZ: Sponsorships were applied but no response was received so far; Science Challenge and Firetech proposals are being worked on at the moment; RZ suggested the application of sponsorship could be much earlier(May/June), just around the time when election results are released, on this note MM suggested next year's proposal could start early with details about RCSU events' plans(SM).
- SC: pointed out publicity should have started before the start of freshers' week, and this message should be delivered to the next secretary; Communication in the summer could be improved to better prepare for freshers' events. It was suggested SC could take more initiatives to execute ideas and
- K: wants to raise people's awareness about broadsheet by plans such as commissioning RCSU articles and lecture shout-outs and other publicity means; Aims to get more people to contribute, potentially from Biochemistry and Physics students who need to write scientific articles as part of their curriculum. Communication between K and experienced editors such as Andrada, who previously wrote for Felix, could be set up.
- IT: RCSU website is being updated, with the suggestion from SM that minutes should be reviewed before being uploaded. Technical issues such as error that appears upon opening the webpage should be resolved. It will be made sure by IT Broadsheet and SciChal websites are up and running.

## B. Science Challenge

- YY: Four other speakers were contacted, banners are being made, ideally with a similar but slightly earlier planning compared to last year's timeline, but so far it is on schedule. Publicity should be discussed well in advance especially. Proposed themes include AI and consciousness, Science and Religion, If you were a Science, and one topic will be selected and sent to the judges.
- K suggests one on **SciChal** should be published on the broadsheet. A roller banner for Science Challenge that includes keywords such as Imperial College London and Science Challenge should be designed by SC. There will be a new Science Challenge Chair, who will contact with the participant schools.
- An internal £6500 fixed funding about SciChal will be given, external sponsorship will be looked for by RZ after personal communication with YY.

## C. A.O.B.

- Regarding Science Hack(renamed from BioHack): a detailed proposal with all the fundamentals(including funding) is needed before official discussion.
- A draft of proposal has been uploaded to Slack and people should give it a read.
- Communication between SC and others might be slow during Nov as he will be overseas.
- SciChal themes will be discussed during GenCom, which is to be chaired by KW.
- Regarding budgeting for broadsheet events, MM should be informed by K regarding the costs.

*Meeting closed at 12:47.*